

STANFIELD ELEMENTARY SCHOOL

DISTRICT NO. 24

515 South Stanfield Road

Stanfield, Arizona 85272

ADMINISTRATION

Patrick J. Jeske, Ph.D., Superintendent

Gary Whelchel, Principal

Tim Hamilton, Assistant Principal

GOVERNING BOARD

Lucinda Allen

Darlene Andrew

Michael Duran

Yolanda Gonzales

JoAnn B. Pelzer, President

October 6, 2001

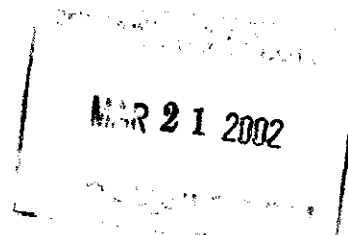
Federal Communications Commission

Office of the Secretary

445 - 12th Street, S.W.

Room TW-A325

Washington, DC 20554



To Whom It May Concern:

In the matter of: Request for Review by Stanfield Elementary School District #24 of Decision of Universal Service Administrator.

In reference to CC Docket Nos. 96-45 and 97-21, Stanfield Elementary School District is hereby appealing the decision of the Universal Service Administrator not to consider the letter of appeal (Attachment A), which we mailed to the Schools and Library Division on August 29, 2001 (Attachment B).

We wish to appeal the decision regarding "Fund Year 4 FORM 471 - Rejection letter", which was mailed to Stanfield Elementary School District (Applicant's Form Identifier: KE011701SESD) on March 22, 2001. In the letter Stanfield Elementary School District was informed that it had left blank "Block 1, Item 1, Name of Billed Entity". (See attachment #1: Rejection letter.)

When the letter was received, Stanfield Elementary School District did not have a full time Superintendent or Business Manager. Karla Estrada, the school district's secretary who received the rejection letter, noted that two changes needed to be made. First, the words, "Stanfield Elementary School District" needed to be added to line 1. Second, the Superintendent's signature on line 34 and the Superintendent's name on line 36 needed to be changed from "Bryant Ridgway" to whomever the Governing Board selected to be their new Superintendent. (See attachment 2: Pages 1 and 5 of FCC Form 471, which was originally submitted on January 18, 2001.)

On July 11, after I became the District's Superintendent, Karla Estrada downloaded page 1 and page 5 of FCC Form 471 from the Schools and Libraries Division website. She added the name of the billed entity (Stanfield Elementary School District) to line 1, obtained my signature on line 34, and changed the name on line 36 from "Bryant Ridgway" to "Patrick J. Jeske". After substituting the newly revised pages for the old pages, she re-submitted Form 471.

Number of Copies 2
DOCS CODE

I realize that Ms. Estrada should not have waited for me to be hired before resubmitting Form 471. If she had simply added the name of the billed entity (Stanfield Elementary School District) to Form 471 and resubmitted it within thirty days of receiving the letter, we would have received our funding. Unfortunately, she thought it was more important to have the correct signature on the form than it was to resubmit it within thirty days.

In conclusion let me state that Stanfield Elementary School District is a very poor rural district in which 98 percent of students qualify for free or reduced lunch. Our budget is very tight. Without the assistance provided by the e-rate, we will not have the money in our budget to maintain our computer system.

Thank you for considering this request. If you have any additional questions please feel free to contact me at:

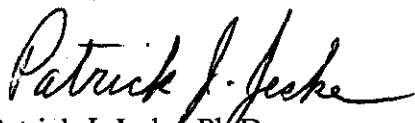
Work: (520)-424-3353, ext. 1224

Fax: (520)-424-3798

Home: (480)-785-8901

E-mail: patrick.jeske@stanfield.k12.az.us

Sincerely,

A handwritten signature in black ink, reading "Patrick J. Jeske". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Patrick J. Jeske, Ph.D.

Superintendent

Stanfield Elementary School District

**Attachment A: Universal Service Administrator's
Decision on Appeal**



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal

September 17, 2001

Patrick J. Jeske, Ph.D., Superintendent
Stanfield Elementary School District
515 South Stanfield Road
Stanfield, Arizona 85272

SEP 24 2001 /

Re:	Application Form Identifier:	KE011701SESD
	Funding Year	2001-2002
	Date of Issuance of Funding	
	Rejection Letter Date:	March 22, 2001
	Date Appeal Received:	September 04, 2001

Our records show that your appeal was received more than 30 days after the date your Funding Commitment Decisions Letter was issued (see dates above). The Federal Communications Commission (FCC) rules require applicants to submit appeals so USAC/SLD receives them within 30 days of the date that the relevant Funding Commitment Decision Letter was issued. (See "SLD Procedure for Post-Commitment Appeals" at <http://www.sl.universalservice.org/apply/10procpst.asp>.) The FCC rules do not permit the SLD to consider your appeal. If you wish to continue this process, you may submit a new appeal, stating the impediment to your filing your appeal within the original time, to the FCC at the following address:

Federal Communications Commission
Office of the Secretary
445 12th Street, S.W.
Room TW-A325
Washington, DC 20554

Schools and Libraries Division
Universal Services Administrative Company

**Attachment B: Letter of Appeal to Schools and
Libraries Division**

STANFIELD ELEMENTARY SCHOOL

DISTRICT NO. 24

*515 South Stanfield Road
Stanfield, Arizona 85272*

ADMINISTRATION

Patrick J. Jeske, Ph.D., Superintendent
Gary Whelchel, Principal
Tim Hamilton, Assistant Principal

August 29, 2001

GOVERNING BOARD

Lucinda Allen
Darlene Andrew
Michael Duran
Yolanda Gonzales
JoAnn B. Pelzer, President

Letter of Appeal
Schools and Libraries Division
Box 125 – Correspondence Unit
80 South Jefferson Road
Whippany, NJ 07981

To Whom It May Concern:

This is a letter of appeal regarding "Fund Year 4 FORM 471 – Rejection letter", which was mailed to Stanfield Elementary School District (Applicant's Form Identifier: KE011701SESD) on March 22, 2001. In the letter Stanfield Elementary School District was informed that it had left blank "Block 1, Item 1, Name of Billed Entity". (See attachment #1: Rejection letter.)

When the letter was received, Stanfield Elementary School District was without either a full time Superintendent or Business Manager. Karla Estrada, the school district's secretary who received the rejection letter, noted that two changes needed to be made. First, the words, "Stanfield Elementary School District" needed to be added to line 1. Second, the Superintendent's signature on line 34 and the Superintendent's name on line 36 needed to be changed from "Bryant Ridgway" to whomever the Governing Board selected to be their new Superintendent. (See attachment 2: Pages 1 and 5 of FCC Form 471, which was originally submitted on January 18, 2001.)

On July 11, after I became the District's Superintendent, Karla Estrada downloaded page 1 and page 5 of FCC Form 471 from your website. She added the name of the billed entity (Stanfield Elementary School District) to line 1, obtained my signature on line 34, and changed the name on line 36 from "Bryant Ridgway" to "Patrick J. Jeske". After substituting the newly revised pages for the old pages, she re-submitted Form 471.

To date, we have not received written notification regarding the outcome of our resubmitted Form 471. However, since the original first page containing SLD's bar code was not attached to the second submission, it seems likely that it would be considered a new submission and would be rejected for having been submitted late.

I realize this letter of appeal was not filed within 30 days of the rejection letter. However, since I have only been with the District since July, I was not able to write it in a timely manner.

In conclusion let me add that Stanfield Elementary School District is a very poor rural district with over 98 percent of our students on free or reduced lunch. Without the assistance provided by the e-rate, we will not have the money in our budget to maintain our computer system.

Thank you for considering this request. If you have any additional questions please feel free to contact me at:

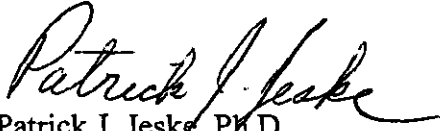
Work: (520)-424-3353, ext. 1224

Fax: (520)-424-3798

Home: (480)-785-8901

E-mail: patrick.jeske@stanfield.k12.az.us

Sincerely,

A handwritten signature in cursive script that reads "Patrick J. Jeske". The signature is written in dark ink and is positioned above the printed name.

Patrick J. Jeske, Ph.D.

Superintendent

Stanfield Elementary School District

Attachment #1: Rejection letter



Universal Service Administrative Company
Schools & Libraries Division

Fund Year 4 FORM 471-REJECTION LETTER

March 22, 2001

**KARLA A. ESTRADA
STANFIELD SCHOOL
515 S. STANFIELD ROAD
STANFIELD, AZ 85272-9687**

**Re: Applicant's Form Identifier: KE011701SESD
Form 471 Application Number:**

Dear Applicant:

This letter is your notification that the entire FCC Form 471, *Services Ordered and Certification Form*, you submitted did not meet Minimum Processing Standards and cannot be processed. *Your Form 471 is enclosed with this letter, which means that the Schools and Libraries Division (SLD) could not process any portion of it.* Below is an explanation of the specific reason(s) your Form 471 did not meet the Minimum Processing Standards:

- **Block 1, Item 1, Name of Billed Entity, is blank on the Form 471 submitted.**

If you disagree with this decision and you wish to appeal to the SLD, your appeal must be made in writing and received by us within 30 days of issuance of this letter. In your letter of appeal, please include: correct contact information for the appellant, information on the decision you are appealing, the specific Funding Request in question, a copy of this letter and an original authorized signature. Appeals sent by fax, e-mail or phone call cannot be processed. Please mail your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125-Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. You may also call our Client Service Bureau at 888-203-8100. While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC), by sending your notice of appeal to: FCC, Office of the Secretary, 445 12th Street, SW; 12th Street Lobby, SW; Washington, D.C. 20554. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. If you choose to file an appeal with the FCC, your appeal must be received no later than 30 days from the date on this letter.

Schools and Libraries Division
Universal Service Administrative Company

Enclosure:

(1) Form 471

**Attachment 2: Pages 1 and 5 of FCC Form 471,
originally submitted on January 18, 2001**



NEC47101-22-0105700762

School Services
Services Ordered and Certification Form 471

Estimated Average Burden Hours Per Response: 4 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See www.sl.universalservice.org for filing this form online)

Applicant's Form Identifier: KE011701SESD

(Create your own code to identify THIS Form 471)

Form 471 Application

Form required by Fund Administrator

Block 1: Billed Entity Information

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

1 Name of Billed Entity (30 characters max.)	
2 Funding Year: July 1, <u>2001</u> through June 30, <u>2002</u>	3 Entity Number (up to 10 digits) <u>142955</u>
4a Street Address, P.O. Box, or Route Number	<u>515 S. Stanfield Road</u>
City <u>Stanfield</u>	State <u>AZ</u> Zip Code <u>85272-9687</u>
b Telephone Number (10 digits + ext.)	<u>(520) 424 - 3353 ext. 1221</u>
c Fax Number (10 digits)	<u>(520) 424 - 3798</u>
d E-mail Address (50 characters max.)	<u>Karla.Estrada@stanfield.k12.az.us</u>
5 Type of Application <input type="checkbox"/> School (public or non-public school) <input checked="" type="checkbox"/> School District (LEA; public or non-public (e.g., diocesan) local district representing multiple schools) <input type="checkbox"/> Library (library (i.e. outlet/branch, system)) <input type="checkbox"/> Consortium <input type="checkbox"/> Check here if any members of this consortium are ineligible non-governmental entities.	
6a Contact Person's Name <u>Karla A. Estrada</u>	
First, fill in every item of the Contact Person's information below that is different from Item 4, above.	
Then check the box next to the preferred mode of contact. (At least one box MUST be checked.)	
b <input checked="" type="checkbox"/> Street Address, P.O. Box, or Route Number	<u>515 S. Stanfield Road</u>
City <u>Stanfield</u>	State <u>AZ</u> Zip Code <u>85272-9687</u>
c <input checked="" type="checkbox"/> Telephone Number (10 digits + ext.)	<u>(520) 424 - 3353 ext. 1221</u>
d <input checked="" type="checkbox"/> Fax Number (10 digits)	<u>(520) 424 - 3798</u>
e <input type="checkbox"/> E-mail Address (50 characters max.)	<u>Karla.Estrada@stanfield.k12.az.us</u>
f Holiday/vacation/summer contact information:	

Block 2: Minor Modification to Existing Contract?

- 7 ☐ Check if this Form 471 represents a minor modification, such as a modification of services, to a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.

Funding Request Number:

Do not write in this area

Entity Number 142955

Applicant's Form Identifier KE011701SESD

Contact Person Karla A. Estrada

Phone Number (520) 424-3353 x1221

Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - b ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to, elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a ☒ an individual technology plan for using the services requested in this application; and/or
 - b ☐ higher-level technology plan(s) for using the services requested in this application; or
 - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (if representing multiple entities with mixed technology plan status, check both a and b):
- a ☒ technology plan(s) has/have been approved; and/or
 - b ☐ technology plan(s) will be approved by a state or other authorized body; or
 - c ☐ no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person

35 Date

1-18-01

36 Printed name of authorized person

Dr. Bryant Ridgway

37 Title or position of authorized person

Interim Superintendent

38 Telephone number of authorized person: (520) 424 - 3353, ext. _____

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose